

CITY OF WILBURTON
SPECIAL SCHEDULED MEETING

March 17, 2020

Public Notice posted March 12, 2020, 1:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Special Scheduled** Meeting held on the **17th day of March, 2020 at 4:00p.m.** in the Wilburton City Hall Council chambers with Mayor Stephen Brinlee, presiding. The Roll Call was conducted with the following results.

ROLL CALL:

PWA Secretary DeDe Richardson, sitting in for City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	ABSENT
HAYNES	PRESENT	KENDALL	ABSENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There was no comment.

1. DISCUSS AND TAKE ACTION TO APPROVE INFRASTRUCTURE SOLUTIONS GROUP (ISG) INVOICE #W1-17-02-10 FOR \$2,292 FOR ENGINEERING AND RESIDENT PROJECT REPRESENTATIVE SERVICES FOR CDBG SEWER IMPROVEMENT PROJECT.

Ms. Watson stated this is the contract approving ISG administrative “housekeeping” charges.
Crysta Watson Presenting

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE ISG INVOICE #W1-17-02-10 FOR \$2,292 FOR ENGINEERING AND RESIDENT PROJECT REPRESENTATIVE SERVICES FOR CDBG SEWER IMPROVEMENT PROJECT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

2. DISCUSS AND TAKE ACTION TO APPROVE CONTRACTOR PAY APPLICATION #6 FOR \$37,607.41 FOR CDBG SEWER IMPROVEMENT PROJECT.

Dale Burke Presenting

Mr. Burke stated this contractor pay application is tied to Change Order #3 (Agenda Item #4). Built Right has reduced their pay application by \$20,250 due to the change in required actions as they were able to move out the line 7 feet which saved some costs of asphalt as the amount was less than bid. Additionally, the driveway to Roy’s was constructed of quick set concrete instead of gravel per Roy’s request. Mr. Elder stated there are just a few items remaining for Built Right’s part of the Highway 2 North project.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE CONTRACTOR PAY APPLICATION #6 FOR \$37,607.41 FOR CDBG SEWER IMPROVEMENT PROJECT

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

3. DISCUSS AND TAKE ACTION TO APPROVE ISG CHANGE ORDER #3 TO REDUCE CONTRACT AMOUNT BY \$20,250 FOR CDBG SEWER IMPROVEMENT PROJECT.

Dale Burke Presenting

Mr. Burke stated the additional 60 days are due to KEDDO not releasing the grant funds, Built Right has not been paid since January; therefore, Build Right suspended work. This was not City’s fault; in fact the City has paid what has been invoiced. He stated he discussed this recently with Mr. Baldwin, KEDDO Director. Mayor Brinlee added that KEDDO had submitted the documents for release of grant funds; however, there had been an administrative issue with the documents which were returned, thus creating a delay. KEDDO is anticipating receipt of grant funds in approximately two weeks. Councilman Haynes asked if the City is in a position to pay the invoice and get reimbursed when funds are released. Councilman Littlejohn added no business should work if not being paid. Mr. Burke stated that Built Rite can charge interest for not payment according to contract.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO AUTHORIZE ADDITIONAL 60 DAYS ON BUILT RIGHT CONTRACT AND FOR CITY TO PAY CONTRACTOR APPLICATION #6 FOR \$37,607.41 AS REIMBURSABLE FOR CDBG SEWER IMPROVEMENT PROJECT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

4. **ADJOURN:**

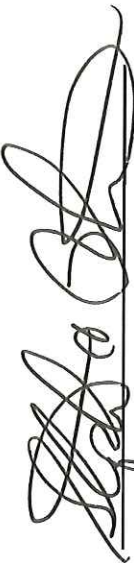
MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 4:25pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		

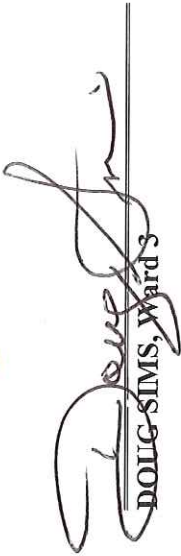
//ABSENT//

CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3

//ABSENT//
MAE MINGS, Ward 4

//ABSENT//
JULIA KENDALL, Ward 5